

# Council



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11 April 2025

A meeting of the **Council** of North Norfolk District Council will be held in the Council Chamber - Council Offices on **Wednesday, 23 April 2025 at 6.00 pm.**

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to arrive at least 15 minutes before the start of the meeting. It will not always be possible to accommodate requests after that time. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel:01263 516010, Email:Democratic.Services@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so should inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed. This meeting is live-streamed: [NNDC eDemocracy - YouTube](#)

**Emma Denny**  
**Democratic Services Manager**

**To:** Cllr T Adams, Cllr P Bailey, Cllr M Batey, Cllr K Bayes, Cllr D Birch, Cllr H Blathwayt, Cllr J Boyle, Cllr A Brown, Cllr S Bütikofer, Cllr C Cushing, Cllr N Dixon, Cllr P Fisher, Cllr A Fitch-Tillett, Cllr T FitzPatrick, Cllr A Fletcher, Cllr W Fredericks, Cllr M Gray, Cllr M Hankins, Cllr C Heinink, Cllr P Heinrich, Cllr V Holliday, Cllr N Housden, Cllr K Leith, Cllr R Macdonald, Cllr G Mancini-Boyle, Cllr P Neatherway, Cllr L Paterson, Cllr S Penfold, Cllr P Porter, Cllr J Punchard, Cllr C Ringer, Cllr L Shires, Cllr E Spagnola, Cllr M Taylor, Cllr J Toye, Cllr K Toye, Cllr A Varley, Cllr L Vickers and Cllr L Withington



**If you have any special requirements in order  
to attend this meeting, please let us know in advance**

If you would like any document in large print, audio, Braille, alternative format or in a different language please contact us

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## A G E N D A

### 1. APOLOGIES FOR ABSENCE

To receive apologies for absence, if any.

### 2. TO RECEIVE DECLARATIONS OF INTERESTS FROM MEMBERS

1 - 6

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest (see attached guidance and flowchart)

### 3. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B (4)(b) of the Local Government Act 1972.

### 4. ADDITION OF BUDGET TO CAPITAL PROGRAMME 2025/26 FOR THE PROCUREMENT OF VEHICLES AND CONTAINERS FOR A WEEKLY FOOD WASTE COLLECTION SERVICE

7 - 14

<b>Executive Summary</b>	This report is being presented to seek approval from full Council for the capital expenditure to be added to the Capital Programme for 2025/26 for the purchase of vehicles and caddies required for the introduction of food waste collection services within the area of North Norfolk District Council. This service is to be delivered by Serco on behalf of the Council.
<b>Options considered</b>	<ol style="list-style-type: none"> <li>1. Allocating capital budget for this project at this time would allow the Council to make arrangements for purchase of vehicles, equipment, and caddies, so as to be in a position to comply with the legislation, and to avoid delays in the supply chain in making these purchases.</li> <li>2. Not to allocate capital budget to this project at this time would hinder progress to procure vehicles or equipment associated with the delivery of a food waste service. This option is not recommended as it is in breach of the legislation and could result in legal action being taken against the Council.</li> </ol>
<b>Consultation(s)</b>	Not applicable
<b>Recommendations</b>	It is recommended that Council approves a budget of £1.956m be added to the capital

	programme for 2025/26 which will be funded by the new burdens funding provided by Government of £1.456m and the use of the Environmental Health reserve (to fund the balance) to allow the procurement of vehicles and equipment to commence.
<b>Reasons for recommendations</b>	To ensure compliance with the introduction of a new legislation
<b>Background papers</b>	None

<b>Wards affected</b>	All
<b>Cabinet member(s)</b>	Cllr C Ringer
<b>Contact Officer</b>	Emily Capps – Assistant Director Environmental and Leisure Services – 01263 516274

## 5. RURAL ENGLAND PROSPERITY FUND CAPITAL BUDGET 2025-26

15 - 20

<b>Executive Summary</b>	<p>MHCLG confirmed on 27 March 2025, the award to North Norfolk District Council of £437,259 capital funding for the period 2025-26; the Rural England Prosperity Fund (REPF).</p> <p>Full Council approval is being sought to add the capital expenditure (£437,259) to the capital programme for 2025/26 so that the funding can be defrayed.</p> <p>It will be defrayed in accordance with the Government's programme rules and is considered a rural top-up to the UK Shared Prosperity Fund (UKSPF) for which a programme was agreed by Cabinet in February 2025. It is, in effect, a continuation of the REPF grant that was administered over the past two years (the outcomes of which were reported to the Overview and Scrutiny Committee on 9<sup>th</sup> April 2025).</p>
<b>Options considered</b>	Not applicable. This grant will be received and needs to be allocated in the budget. Rejecting the grant is the only alternative option, which is clearly not worthy of consideration.
<b>Consultation(s)</b>	Portfolio Holder for Sustainable Growth Director of Resources/S151 Officer Monitoring Officer

<b>Recommendations</b>	<b>That full Council approve that £437,259 be added to the capital programme for the Rural England Prosperity Fund and that will be funded by a specific grant allocation from Central Government that has to be fully spent during the financial year 2025-26.</b>
<b>Reasons for recommendations</b>	<p>The Council has received a REPF grant allocation from Central Government and in accordance with its Constitution full Council must approve that the capital expenditure it will incur in defraying this grant is added to the capital programme.</p> <p>NNDC received the funding allocation announcement on 27 March 2025 and it was therefore not possible to bring this report to Full Council earlier. The period within which this funding must be defrayed is 1<sup>st</sup> April 2025 to March 31<sup>st</sup> 2026, so it is essential to minimise any delays.</p>

## **6. PERMANENT PAVEMENT LICENSING POLICY & SETTING OF FEES** 21 - 42

Following approval by the Licensing Committee (Premises and Gambling) on 26<sup>th</sup> March it is recommended that Full Council:

1. Supports the adoption of the Permanent Pavement Licensing Policy (attached)
2. Approves the fees as set out in Appendix A

## **7. EXCLUSION OF PRESS AND PUBLIC**

To pass the following resolution – if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following item(s) of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph(s) \_ of Part 1 of Schedule 12A (as amended) to the Act.”

## **8. PRIVATE BUSINESS**